

BARTON VILLAGE NEIGHBOURHOOD PLAN STEERING GROUP

Meeting Date: Thursday 9th November 2017 commencing at 7.00pm

Present: John Parker (Barton Parish Council), Councillor Sue Whittam, Denise Partington, Steven Miles, Andrew O'Neill, Maurice Barker, Richard Heaton, Anne O'Neill

Apologies for absence: Catherine Lund-Barker, Graham Joliffe

1. INTRODUCTIONS

Barton Village Neighbourhood Plan Steering Group consists of members of Barton Village Parish Council, Ward Councillor, Community Future and residents from Barton and Wyre Parish Councils. Each member of the group formally introduced themselves.

2. DECLARATION OF PERSONAL AND PREJUDICIAL INTERESTS

There were no personal or prejudicial interests declared.

3. BACKGROUND AND TOR

John Parker (JP) explained to the group that approval had been agreed by both Preston City Council and Wyre Borough Council whose boundaries are covered in the Barton Neighbourhood Plan. Prior to the meeting JP issued to the group the Barton Village Neighbourhood Plan and TOR which included Purpose, Principles, Roles & Responsibilities, Membership, and Decision Making

4. ROLES AND RESPONSIBILITIES

ELECTION OF CHAIR

It was proposed by Maurice Barker and seconded by Cllr. Sue Whittam (SW) and unanimously resolved that Cllr. John Parker is hereby elected as Chairman of Barton Village Neighbourhood Steering Group (BVNSG)

ELECTION OF SECRETARY

It was proposed by John Parker and seconded by Andrew O'Neill and unanimously resolved that Anne O'Neill is hereby elected as Secretary of Barton Village Neighbourhood Steering Group.

The Working Group Definitions (post requirements capture & strategy) will be confirmed at a subsequent meeting.

OTHER BUSINESS

INTRODUCTION FROM COMMUNITY FUTURES

Denise Partington (DP) from Community Futures (previously known as Rural Community Council of Lancashire) outlined their role within groups as they complete their Neighbourhood Plans. They work with communities providing support, advising on funding and enabling people to develop their skills within their community to reach solutions. They already work closely with Broughton and Grimsargh villages as well as Cheshire Council.

AP1: - DP to source information on applying for a grant and the relevant timescales

AP2: - SW to make enquiries regarding costings and provide headline items for Grimsargh and Broughton

REQUIREMENTS CAPTURE

A general discussion was held regarding the requirements capture with the housing developments in Barton village being a major concern.

AP3: - Steven Miles and Andrew O'Neill to look at the first principals conducting an initial scoping on aspects of housing development.

Sue Whittam advised that she also works on Grimsargh Steering Group and provided an informative insight into their progress, which type of groups they approached for ideas and concerns and how these concerns were addressed and documented. Sue has also built up a sound relationship with Broughton Steering Group and it was agreed that it would be beneficial to collate some of the work these groups had completed. The key objective of BVNSG is to develop a robust plan, including a landscape plan. Broad building blocks need to be agreed by the Group. Questionnaires need to be developed by accurately collating evidence which will influence the questions.

John Parker provided an overview of the Barton Village Neighbourhood Plan with the four topic areas being Environmental, Infrastructure, Development and Planning, and Commercial.

AP4: JP will issue to the group ideas that he already has from his work on Neighbourhood Plan.

AP5: SW to issue aide memoirs to group.

AP6: JP to discuss funding issues at Barton Parish Council meeting on 22nd November 2017.

AP7: JP to discuss with Barton Parish Council clerk including the BVNSG onto Barton Parish Council website.

AP8: JP to issue the 10 key points to BVNSG.

AP9: SW to establish how Broughton Parish Council completed their building blocks and to provide prompt sheets to BVNSG.

AP10: JP to provide a draft room map for the next BVNSG meeting.

The outcome of the meeting was that the newly established group agreed they were focussing on clear goals for the community with broader issues than the housing development that is taking place in the village. It was acknowledged that it will not stop development but that the development of the Neighbourhood Plan will give Barton Parish Council a much more powerful voice.

Discussion was held on how to distribute relevant material to the group prior to meetings and from the action points established at the meetings.

AP11: Richard Heaton to create a Dropbox and issue details to all members.

Date for the next meeting to be held in early January 2018 to be confirmed.