

Location: Barton Village Hall

Date: 9th November 2017

Time: 19:00 – 21:00

Agenda:

Introductions

Prejudicial & Other Interests

Background & ToR

Roles & Responsibilities

- Election of Chair
- Election of Secretary
- Working Group Definitions (post requirements capture & strategy)

Requirements Capture

- Scope
- Objectives
- Risks & Opportunities
- Deliverables

Strategy

- Funding (Grant submission)
- Preston City Council 6 Step Process Notes
- Route Map
- Community Futures Support
- Neighbourhood Plan Material
- o <https://mycommunity.org.uk/>
- o <https://mycommunity.org.uk/funding-options/neighbourhood-planning/grants/>
- o <http://planninghelp.cpre.org.uk/planning-explained/neighbourhood-planning>

Dates for the next two Steering Group meetings