

**Minutes of the 'Non Public' Meeting of Barton Parish Council  
held on Monday 1<sup>st</sup> June 2020 ( Virtual meeting via zoom)**

**AGENDA**

**In attendance**

Cllr John Parker, Cllr R Hacking, Cllr H Lees, Cllr B Sharples, Cllr L Smith

**1. Apologies for non-attendance**

Cllr T Tomlinson

**2. Declaration of personal and prejudicial interests**

None declared

**3. Approval of 19/20 year end accounts**

The end of year accounts had been circulated to all Councillors in advance of the meeting. The accounts were approved as a true and accurate record and will now be sent to the internal auditor and uploaded to the parish council website.

**4. Approval of 20/21 budget**

The clerk presented a budget for 20/21 which was discussed and approved. The budget will now be uploaded to the Parish Council Website.

**5. Review of current parish council website**

It was agreed that the current website is no longer fit for purpose. It was completed and paid for in part from Transparency Funding but after 3 years requires an upgrade to fit with new Government Guidance.

Prior to the meeting Councillors had been sent examples of other parish council websites produced by Easy Websites who are a local company who have built and maintain over 21 other parish council websites. These include Earby and Barnacre with Bonds. Parish Councillors agreed that the examples of the websites provided were what we were looking for as a parish and it was agreed that the Parish Council would pay Easy Websites £720 (inc vat) to produce the new parish council website which would be maintained and hosted at a cost of £23 a month.

As soon as the new website was built it would be distributed to Councillors in draft form for any feedback. It is anticipated that the website will be completed and live in 3-4 weeks following the initial development meeting with Easy Web Sites.

**6. Neighbourhood Plan Consultation Next Steps**

**- Consultation feedback**

Cllr Parker was due to pull all of the information together received through the latest consultation which would then be fed back to the Neighbourhood Plan consultants so that they could input this

into the draft document ready for the next stage of consultation (regulation 14) which was anticipated to take place between July – August 2020. A steering group meeting would be held to discuss the feedback and the next stages of the plan.

Changes in Government regulations in response to COVID-19 now mean that the date for the referendum has been put back to May 2021, at the earliest, so the timetable has now changed to reflect this.

- **Website update**

Unfortunately the parishioner that created and previously administered the neighbourhood plan website on behalf of the neighbourhood plan group was unable to continue doing so. It was agreed that within the new parish council website a page could be created that could be used for all neighbourhood plan information.

- **Next Steps**

Cllr Parker explained that the next stage is to input the results of the recent consultation and to ready the document for the next stage of consultation (regulation 14) anticipated to take place between July and August 2020.

## **7 Planning Applications update including Boars Head**

Two applications relating to the Boars Head and Land off Garstang Road (68 no affordable homes) were due to be heard at the next meeting of Preston City Council's planning committee. This would be a virtual committee.

It was agreed that we would speak to Cllr Middlebrough about his availability to speak at committee on these applications.

The Parish Council had been made aware that the Barton Heritage Group and CAMRA intended to speak on both Boars Head applications.

## **8. Highways – Strategy for Barton**

Cllr Parker was to try and arrange a meeting with highways to carry on the discussions around progressing the highways strategy for the A6. It had been a while since a meeting has been held. Kirkwells also continue to seek a meeting in respect of the Neighbourhood Plan.

## **9. Date of next meeting**

It is anticipated that a meeting will be required in July 2020 ahead of the date for the external audit documents being submitted. The clerk had not yet received the documentation but it is anticipated that the end of July will be the final date for the return of all documents. This will be a special meeting to seek agreement of the audit documents for 2019-2020. The Parish Council will continue to monitor changes in regulations on public meetings in the coming months and we hope to continue to a normal meeting schedule from September 2020 hopefully with parishioner attendance.

Future meeting dates include Wednesday 16th September and Wednesday 18th November.