

Barton Parish Council Meeting
Minutes of the meeting held on Wednesday 21 September 2022
Barton Village Hall, 7.30pm

Present

Cllr Hacking (Chair), Cllr Parker (Vice Chair), Cllr Lees, Cllr Tomlinson.

Clerk Melissa Thorpe

Cllr Stephen Thompson (PCC), Cllr Keith Middlebrough, Tim Heap (parishioner)

1. Apologies for absence

Cllr L Smith, Cllr Sharples

2. Approval of the minutes from the previous meeting

Approved as true and accurate record.

Cllr Parker proposed, Cllrs Lees seconded. All in agreement.

- 3. Declaration of Personal and Prejudicial Interests** - Members are reminded of their responsibility to declare any personal / prejudicial or disclosable pecuniary interest in respect of matters contained in this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter.

Cllr Lees declared an interest in all discussions regarding the church clock although no decisions were made at the meeting.

Cllr Tomlinson declared an interest in any discussions regarding the telephone mast.

4. Barton St Lawrence Clock presentation

Tim Heap had attended the Parish Council meeting to present to the Council a proposal for some funding from the Parish Council towards reinstating the clock strike/chime. The clock has not struck for 12-15 years.

In 2018 the church explored the possibility of carrying out work to reinstate the clock strike and obtained some quotations but other projects took president at the time so the project was put on hold.

Prices have risen since the first quotations were obtained so Tim has now had the quotations updated with the view to possibly having the work carried out in 2023.

The hammer arm that strikes the clock is cracked and needs replacing, and a new weight cable is also needed.

The parish councillors present discussed the project and were in agreement to receiving a CIL application for the project.

Action: MT to send the CIL application form to Tim Heap.

It was suggested that a crowd funding or 'buy a strike of the bell' campaign be considered to help raise some of the funding required for the works. Tim Heap agreed to look into this with the support of the church and the Parish Council.

5. Financial Matters including:

- **Review and adoption of BPC financial regulation 22/23 (circulated in advance of the meeting)**

The amended financial regulations 22/23 were circulated to Cllrs in advance of the meeting and subsequently approved and adopted at the meeting. These will now be added to the parish council website.

- **Financial Risk Assessment 22/23 BPC review and adoption**

The amended Financial Risk Assessment 22/23 was circulated to Cllrs in advance of the meeting and subsequently approved and adopted at the meeting. This will now be added to the parish council website.

- **Barton Parish Council Standing Orders review and adoption 22/23 (circulated in advance of the meeting)**

The amended Barton Parish Council Standing Orders 22/23 were circulated to cllrs in advance of the meeting and subsequently approved and adopted at the meeting. These will now be added to the parish council website.

- **Payments made since May meeting**

30/05/2022	Parish Lengthsman	SO	520
01/06/2022	Easy websites	SO	23
09/06/2022	Jubilee Party and gas	CHQ	189.33
09/06/2022	Scarecrow competition Cheese Prizes	CHQ	15
14/06/2022	Jubilee party sundries etc	CHQ	371.37
16/06/2022	Clerks Salary	SO	312.5
16/06/2022	AVJ Jubilee Banners and printing	CHQ	251.95
16/06/2022	Jubilee Celebrations	CHQ	164
28/06/2022	Parish Lengthsman	SO	520
28/06/2022	Laburnum nurseries	CHQ	204.7
01/07/2022	Easy websites	SO	23
11/07/2022	Fitzgerald planning BNP	CHQ	1960
11/07/2022	Fitzgerald planning BNP	CHQ	2450
18/07/2022	Clerks Salary	SO	312.5
28/07/2022	Parish Lengthsman	SO	520
01/08/2022	Easywebsites	SO	23
16/08/2022	Clerks Salary	SO	312.5
30/08/2022	Parish Lengthsman	SO	520
01/09/2022	Clerks additional salary	CHQ	392.7

- **Review of Clerks Salary following National Joint Councils (NJC) pay review**

It was agreed to approve an increase in the clerks salary in line with the NJC pay review for 2021. This could be subject to change again with the review of the 2022 pay scales due shortly. The agreed salary scale point is SCP 10.

- **External Audit except for matters raised:**

The AGAR was not accurately completed before submission for review. Please ensure that amendments are corrected in the prior year comparatives when completing next year's AGAR:

- *Section 2, Box 8 does not agree to the bank reconciliation. The figure in Box 8 should read £29,022*
- *The responses given in Section 1, Box 9 and Section 2, Box 11 are not consistent. Section 1, Box 9 is answered 'Yes' and Section 2, Box 11 is answered N/A*

The AGAR has not been approved in accordance with the Accounts and Audit Regulations 2015:

- *The minute references indicate Section 2 was approved before Section 1*

An action plan will now be put in place to ensure the above requirements are met at next years audit.

6. Planning applications

- **Cardwell Farm planning application & Future Community Space**

Cllrs had previously had sight of a proposed revised layout plan for Phase 1 of the Cardwell Farm development. Wainhomes have been working with the Parish Council to try and understand some of the parish council's and parishioners concerns and to try and make changes to the original layout of the site.

The scheme proposed for Phase 1 is reduced down from 55 dwellings to 47, however the difference will be included within phase 2 so that the overall amount of housing across phase 1 & 2 remains the same at 151.

Better pepper potting of the affordable homes has been achieved in the revised layout with the access now shown off the A6 which is something that parishioners and the Parish Council were keen to see.

Comments will now be submitted to PCC in light of the most recent design proposed to which the parish council has no objections as it now encompasses most what was requested of the developer. The response will be available on the PCC planning pages under the application documentation and on the Parish Council website.

The parish council will now begin the process of considering the Phase 2 scheme sent through from Wainhomes prior to it being submitted to Preston City Council. It is hoped to encourage a

sympathetic scheme to blend with Phase 1 and one that explores the possibility of bungalows and sports pitches for village use.

Cllr Thompson updated the Parish Council on his continued discussions with united utilities over a much-needed upgrade of the sewerage system to take into account the housing site south of station lane and its connection to St Michaels Place. Cllr Thompson will keep the PC updated on these discussions.

7. LALC Membership

A request to join Barton Parish Council in LALC at a cost of £161.64 until March 2023 was approved. The benefits of membership were circulated prior to the meeting.

8. Road Safety Event – request from Andy Pratt, Deputy Police and Crime Commissioner for Lancashire

Cllrs present agreed to support a request for a Preston Rural Road Safety Event to be held at Barton Village Hall from the Deputy Police and Crime Commissioner for Lancashire, Andy Pratt, and to agree some potential dates for this.

Action: MT to feedback some potential dates to Andy Pratt

9. Neighbourhood Plan update

The neighbourhood plan is reaching its final few phases. Both Wyre and Preston Council have submitted comments on the final draft and these are now being addressed by our consultant. Once complete the final version will go out to a 6-8 week public consultation as part of Step 4 of the process which is the submission of a neighbourhood plan or Order proposal to the local planning authority. The 6-8 week consultation will invite representations on the final draft plan.

Following this consultation period the plan will then be put forward to an inspector for an independent examination.

Public consultation on the plan as part of stage 4 is expected to commence in January 2023.

10. Village Projects Update

- **Raised Beds**

Winter plants and bulbs have now been ordered and the Parish Lengthsman will replant the flower beds over the next few months.

- **Boars Head footpath & Interpretation Board**

Cllr Hacking continues to have discussions with Conlon homes who have agreed to create an interpretation board to highlight what stood before the houses and the history of the site. A further update will hopefully be available at the next meeting.

- **Tree planting at Station lane**

MT had circulated a proposed plan for tree planting on Station Lane that Wyre River Trust had sent through. This has now been passed to Mark Taylor at PCC for their comments as owners of the land. Any tree planting would now need to take place in late 2023.

- **Parish Lengthsman projects May- September update**

The Parish Lengthsman is due to re-plant the raised beds and planter in the village over the next few months.

General maintenance continues including cutting back any overhanging branches public footpaths and weeding.

It was agreed that the Tommy Statues will go up at either end of the village after Halloween.

- **Telephone Mast -Barton Village Hall – discussion regarding deeds**

Tim Heap has been in conversation with solicitors and the bank regarding the deeds for the land owned by the parish council at the village hall which are required to enable the citing of an EE mobile phone mast at the village hall.

Tim and Cllr Lees will visit the NatWest bank in the coming weeks/months to look for the deeds in the Parish safe holdings.

- **Benches**

It was noted that one of the parish council benches still needs to be put back in its original position opposite the Kopper Kettle on the opposite side near to the bus stop.

11.Public participation

No matters were raised under this item.

12.Any other business

None

13 .Date of next meeting– Wednesday 16th November, 7.30pm , Barton Village Hall