

**Barton Parish Council Meeting AGM**  
**to be held on Wednesday 18<sup>th</sup> May 2022**  
**Barton Village Hall, 7.30pm**

**AGENDA**

**1. ELECTION OF CHAIR** - Members are requested to elect a Chairman for the next 12 months.

**2. ELECTION OF VICE– CHAIR** Members are requested to elect a Vice-Chairman for the next 12 months.

**3. APPOINTMENT OF REPRESENTATIVES**

3.1 Preston Area Committee

3.2 BB&M War Memorial Committee

**4. APOLOGIES FOR ABSENCE**

**5. APPROVAL OF THE MINUTES** of the last meeting - The Chairman is required to sign the Minutes as a true record.

**6. TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS** - Members are reminded of their responsibility to declare any personal / prejudicial or disclosable pecuniary interest in respect of matters contained in this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing. At the start of each municipal year Members are requested to check, and update their notification of interest forms.

**7. ADMINISTRATION** - Members are asked to confirm the following administrative / financial procedures :

a. Meetings will continue to be held at Barton Village Hall or at least 5 times a year to include a parish meeting and AGM in the month of May.

**8. INTERNAL AUDIT REPORT 2021-22**

The internal audit report is not available for the May meeting but will be made available to Cllrs in June 2022.

**9. FINANCIAL STATEMENT 1ST APRIL 2021– 31st MARCH 2022** - The Chairman is asked to verify that the finance and bank statements have been reconciled.

**10. ANNUAL GOVERNANCE STATEMENT 2021/22 FOR BARTON PARISH COUNCIL** – Members are requested to approve the Annual Governance Statement for 2021/22 (Section 1) and the Chairman is requested to sign the appropriate documentation.

**9. EXTERNAL AUDIT ACCOUNTING STATEMENTS 2021/22 FOR BARTON PARISH COUNCIL-** Members are requested to consider for approval the Accounting Statements 2021/22 in relation to Barton Parish Council. The chairman is requested to sign the appropriate documentation.

**10 Neighbourhood Plan update**

**11. Village Projects Update**

- Raised Beds
- Beacon for jubilee
- Jubilee 2022 celebrations – events update
- Boars Head footpath & Interpretation Board
- Tree planting at Station lane

**12.Public participation**

**13. Any other business**

**14..Date of next meeting–** Annual Parish Meeting Thursday 2<sup>nd</sup> June 2022 prior to the beacon lighting