

**Barton Parish Council Annual Meeting**  
**Minutes of the meeting held on Wednesday 18<sup>th</sup> May 2022**  
**Barton Village Hall, 7.30pm**

**In attendance**

Cllr Hacking, Cllr Parker, Cllr Lees

Melissa Thorpe (clerk)

1. **ELECTION OF CHAIR** – Cllr Hacking to continue for a further 12-month period

2. **ELECTION OF VICE– CHAIR** Cllr Parker to continue for a further 12-month period

**3. APPOINTMENT OF REPRESENTATIVES**

3.1 Preston Area Committee - Cllr Hacking & Cllr Parker to remain as the parish council representatives

3.2 BB&M War Memorial Committee – Cllr Hacking & Cllr Tomlinson to remain as the parish council representatives

**4. APOLOGIES FOR ABSENCE**

Cllr Tomlinson, Cllr Smith, Cllr Sharples, Cllr Sue Whittam (PCC), Cllr K Middlebrough ( PCC)

5. **APPROVAL OF THE MINUTES** of the last meeting

It was requested that the clerk make a change to the minutes of the previous meeting to acknowledge the attendance of Cllr Tomlinson.

Following this change the minutes can be considered as a true and accurate record of the meeting.

**6. TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS** - Members are reminded of their responsibility to declare any personal / prejudicial or disclosable pecuniary interest in respect of matters contained in this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing. At the start of each municipal year Members are requested to check, and update their notification of interest forms.

None

**7. ADMINISTRATION** - Members are asked to confirm the following administrative / financial procedures or the 22/23 meeting cycle:

a. Meetings will continue to be held at Barton Village Hall or at least 5 times a year to include a parish meeting and AGM in the month of May.

All agreed

**8. INTERNAL AUDIT REPORT 2021-22**

The internal audit report was not available for the May meeting but will be made available to Cllrs in June 2022 before the accounts are submitted for external audit.

**9. EXTERNAL ACCOUNTING STATEMENTS 1ST APRIL 2021– 31st MARCH 2022** - The Chairman is asked to verify that the finance and bank statements have been reconciled.

Cllrs present including the chairman approved the Accounting Statements for 2021/22 and the Chairman signed the appropriate documentation.

**10. FINANCIAL STATEMENT 1ST APRIL 2021– 31st MARCH 2022 & ANNUAL GOVERNANCE STATEMENT 2021/22 FOR BARTON PARISH COUNCIL** - The Chairman is asked to verify that the finance and bank statements have been reconciled.

Cllrs present including the chairman approved the Financial Statement & Annual Governance Statement for 2021/22 and the Chairman signed the appropriate documentation.

### **11. Neighbourhood Plan update**

A final draft of the neighbourhood plan had been circulated to the neighbourhood plan group for final comments. The clerk would circulate the final copies to Myerscough and Bilsborrow Parish Council for information.

It is hoped to submit the documents by the end of June at the very latest and allow a 3-week period before following up with both Wyre and Preston Councils.

Many thanks to everyone who has been involved over the last few years in the process and to Catherine Lund-Barker who has provided full editing and formatting of the final document.

### **12 Village Projects Update**

- **Raised Beds**

The plants have been ordered for the raised beds and once ready will be planted by the parish lengthsman.

- **Beacon for Jubilee**

The parish beacon will be lit on Thursday 2<sup>nd</sup> June at 9.45pm and the Parish meeting will also be held on the same evening to invite parishioners to come along and raise any general issues that they have.

- **Jubilee 2022 celebrations – events update**

The village event will take place at the village hall on Sunday 5<sup>th</sup> June with free activities for the children, quiz for the adults and a cake competition. A DJ had been confirmed for the day and an ice cream van had also been secured.

The annual scarecrow festival would take place on Saturday 28<sup>th</sup> & Sunday 29<sup>th</sup> May. After this year the event will move to a biennial event.

- **Boars Head footpath & Interpretation Board**

Cllr Hacking is continuing to have discussions with Conlon regarding the siting of an interpretation board which will be placed on the site of the Former Boars Head public House site and will contain details about the history of the building. The Barton Heritage Group have kindly pulled this together on behalf of the village as a lasting legacy to the loss of the public house.

The clerk had emailing LCC regarding the possibility of street lighting being put on the public footpath and the possibility of a maintenance programme going forward in respect of this. At the time of the meeting no feedback had been received.

- **Tree planting at Station lane**

Preston City Council have confirmed that they are still waiting for a plan of how additional Tree planting might be achieved at Station lane Playing Fields. The project is being supported by the Wyre River Trust.

## **12.Public participation**

There were no parishioners present at the meeting.

## **13.Any other business**

Cllr Steven Thompson has been elected in as a Preston Rural North Councillor in the most recent elections.

Cllr Parker asked Cllr Hacking to let him know his availability so that a meeting could be set up with Emery Planning and Wainhomes to discuss the details of the Cardwell Farm development and how Wainhomes can add value to the development and give something back to the community.

**14..Date of next meeting**– Annual Parish Meeting Thursday 2<sup>nd</sup> June 2022 8pm prior to the beacon lighting – all welcome

Following this there would be no further parish meetings until September.

All future meeting dates are contained on the parish council website.